

## Resit and payment form

Please complete this form in **BLOCK** capitals and either fax it back to: +44 (0)1227 784331 or post to:  
Customer & Student Services, **ifs** School of Finance, **ifs** House, 4-9 Burgate Lane, Canterbury, Kent CT1 2XJ United Kingdom

YOUR DETAILS	
<b>ifs</b> number	_____
Title (eg Mr)	_____
First name(s)	_____
Last name	_____
Honours	_____
Date of birth	_____
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Your name, as you wish it to appear on the completion certificate: _____	

CONTACT DETAILS	
Email address	_____
Daytime tel	_____
Evening tel	_____
Mobile tel	_____
Fax	_____
Security word	_____
(please tick relevant prompt – <input type="checkbox"/> Mother's maiden name <input type="checkbox"/> Place of birth <input type="checkbox"/> Memorable date)	

ADDRESS DETAILS	
Organisation name	_____
Job title	_____
Business address	_____ _____ _____
Postcode	_____ Country _____
Private address	_____ _____ _____
Postcode	_____ Country _____
Please indicate which address you would prefer the <b>ifs</b> to use for correspondence: Private <input type="checkbox"/> Business <input type="checkbox"/>	
Please provide an address where your study materials can be signed for and without a PO Box number _____	

YOUR REGISTRATION		
The registration period is valid for twelve months only. If the objective test and/or coursework has not been taken/submitted and passed by the end of this year-long registration period, you must re-register at the full cost of the registration. This will include a new set of study materials and four new coursework assignments		
<b>I wish to register for a resit of the following unit:</b>		
	Objective test	Coursework
Customers and their Needs (Core)	<input type="checkbox"/>	<input type="checkbox"/>
Financial Markets and Risk (Core/Option)	<input type="checkbox"/>	<input type="checkbox"/>
Measuring Performance (Core)	<input type="checkbox"/>	<input type="checkbox"/>
Organisations and Individuals (Core/Option)	<input type="checkbox"/>	<input type="checkbox"/>

PAYMENT DETAILS	
Objective test @ £135.00	£ _____
Coursework @ £105.00	£ _____
Membership Fee £90.00	£ _____
▼ Please note that you are required to make annual membership/professional support fee payments throughout your studies	
<b>TOTAL PAYABLE</b>	£ <input type="text"/>
<input type="checkbox"/> I enclose a cheque/postal order in Sterling for the <b>total payable</b> , made payable to <b>ifs School of Finance</b> or	
<input type="checkbox"/> I authorise the <b>ifs</b> to debit my Visa/MasterCard/Switch Card for the <b>total payable</b>	
Card number	<input type="text"/>
Expiry date	<input type="text"/> / <input type="text"/> / <input type="text"/> Valid from <input type="text"/> / <input type="text"/> / <input type="text"/> Issue number (Switch only) <input type="text"/>
Signed	_____ Date _____

**DATA PROTECTION**

The **ifs** will process the data supplied on this form in accordance with the principles of the UK Data Protection Act (1998). By supplying your address, telephone, fax and email details you are giving your consent for us to contact you in any of those ways in connection with this application. In addition such personal data as is necessary for the fulfilment of this application will be passed to third parties, eg mailing houses for delivery of materials, partners in examination delivery etc.

We will release examination results and details of qualifications gained at the request of your employer, provider of tuition or anyone else who has an interest in your academic progress. In addition, statistical data may be passed to QCA, FSA or other regulatory bodies.

On completion of your qualification, the **ifs** may publish the details of your award. Completion and submission of this form signifies your consent to the processing of this data.

**I confirm that the information given on this form is correct.**

Please note that all unsigned forms will be returned and will result in a delay in the processing of your registration.

Signed \_\_\_\_\_ Date \_\_\_\_\_

From time to time, the **ifs** may wish to send you information on its products and services that may be relevant to you. If you do not wish to receive further information, please tick here.